

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY

MINUTES NO. 1

AUTHORITY ANNUAL MEETING

Tuesday, January 16, 2024 - 5:00 P.M.

HYBRID MEETING LOCATION: VIRTUAL THROUGH TEAMS (ACCES DETAILS PROVIDED)
OR 100 WHITING AVENUE, OSHAWA, AUTHORITY'S ADMINISTRATIVE OFFICE, BOARDROOM

Authority Members:	Elizabeth Roy, Chair	Authority Staff:	C. Darling, Chief Administrative Officer
	Bob Chapman, Vice Chair		B. Boardman, Executive/Accounting Administrator
	Marilyn Crawford		R. Catulli, Director, Corporate Services
	Sami Elhajjeh		J. Davidson, Director, Watershed Planning & Natural Heritage
	Bruce Garrod		L. Hastings, Communications Specialist
	Ron Hooper		D. Hope, Conservation Lands & Education Manager
	Rick Kerr		C. Jones, Director, Planning & Regulation
	Chris Leahy		P. Sisson, Director, Engineering, Field Operations & Education
	Tito-Dante Marimpietri		L.Vaja, Executive Assistant/Health & Safety Administrator/ Recording Secretary
	Ian McDougall		R. Wilmot, Information Management & Technology Manager
	Rhonda Mulcahy		
	John Neal		
	David Pickles	Others:	K. Jull, Gardiner Roberts LLP
	Maleeha Shahid		S. Provenzano, Guest
			Ontario Land Owners, Guest
Absent:	Corinna Trill		

The Chair called the meeting to order at 5:00 p.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Roy recited the Land Acknowledgement Statement.

M. Crawford arrived at 5:00 p.m.

D. Pickles joined virtually at 5:01 p.m.

DECLARATIONS of interest by members on any matters herein contained - *None*

ADOPTION OF MINUTES (Agenda pg. 1)

Res. #1 Moved by J. Neal
Seconded by B. Chapman

THAT the Authority minutes of November 21, 2023, be adopted as circulated.
CARRIED

CHAIR'S REMARKS

E. Roy thanked the Board and congratulated Staff on CLOCA's 2023 Highlights and Accomplishments.

R. Kerr arrived at 5:04 p.m.

PRESENTATIONS - *None*

ELECTION OF OFFICERS

The 2023 elected officers vacated their positions.

C. Darling, Chief Administrative Officer, officiated the 2024 election of Chair.

Res. #2 Moved by R. Kerr
Seconded by C. Leahy

THAT in the event of a vote by ballot, Perry Sisson and Jamie Davidson be designated as scrutineers; and further that all election ballots be destroyed.
CARRIED

Cont'd

Authority Chair

C. Darling made three calls for nominations, noting no seconder was required.

Nominations: B. Chapman nominated Elizabeth Roy

Res. #3 Moved by R. Kerr
 Seconded by S. Elhajjeh

THAT nominations for the position of Authority Chair be closed.
CARRIED

E. Roy “accepts”.

E. Roy was declared Authority Chair for 2024 and conducted the remainder of the meeting.

Authority Vice-Chair

E. Roy made three calls for nominations.

Nominations: R. Mulcahy nominated Bob Chapman

Res. #4 Moved by C. Leahy
 Seconded by S. Elhajjeh

THAT nominations for the position of Authority Vice-Chair be closed.
CARRIED

B. Chapman “accepts”.

B. Chapman was declared Authority Vice Chair for 2024.

SIGNING OFFICERS

Res. #5 Moved by C. Leahy
 Seconded by S. Elhajjeh

THAT the Signing Officers of the Authority be any two of the following: The Chair, Vice-Chair, Chief Administrative Officer/Secretary-Treasurer, and Director of Corporate Services.
CARRIED

SOLICITORS

Central Lake Ontario Conservation Authority utilizes the services of six (6) legal firms:

- Borden Ladner Gervais – property tax and related matters
- Boychyn & Boychyn – real estate and property transactions
- Fogler, Rubinoff – land related matters – planning and regulation matters
- Gardiner, Roberts – land related matters – planning and regulation matters
- Hicks, Morley – employment and labour related matters
- Littler Canada - legal matters for personnel/human resources

Res. #6 Moved by M. Crawford
 Seconded by C. Leahy

THAT the firms Borden Ladner Gervais, Toronto; Boychyn & Boychyn, Oshawa; Fogler Rubinoff, Toronto; Gardiner, Roberts, Toronto; Hicks Morley, Toronto; and Littler Canada be appointed Solicitors for the Authority, as required.
CARRIED

BORROWING BY-LAW

Res. #7 Moved by R. Mulcahy
Seconded by B. Garrod

THAT the Central Lake Ontario Conservation Authority's signing officers are hereby authorized on behalf of the Central Lake Ontario Conservation Authority to borrow from time to time, from the banking institution under agreement with the Central Lake Ontario Conservation Authority, up to \$1,000,000 to meet current expenditures until Provincial grants and/or Regional funding are received, with interest as may be determined by agreement between the bank and the Central Lake Ontario Conservation Authority.
CARRIED

CONSERVATION ONTARIO COUNCIL

Res. #8 Moved by D. Pickles
Seconded by R. Hooper

THAT the Chair be appointed as the Authority's representative on the Conservation Ontario Council. Alternative designates are the Vice-Chair and the Chief Administrative Officer.
CARRIED

ENFORCEMENT OFFICERS

- (i) Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06

Res. #9 Moved by M. Shahid
Seconded by C. Leahy

THAT L. Bulford, E. Cameron, D. Cheng, C. Jones, S. Nejad, P. Sisson, S. Sivarajah and J. Tisdale be appointed Enforcement Officers under the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06.
CARRIED

ENFORCEMENT OFFICERS

- (ii) Conservation Areas Regulation #101/90

Res. #10 Moved by B. Chapman
Seconded by C. Leahy

THAT T. Backus, A. Cooper, B. De Waal, D. Hope, J. Maas and M. Murphy be appointed Enforcement Officers under the Conservation Areas Regulation #101/92.
CARRIED

CORRESPONDENCE

- (1) Letter from the Ministry of Natural Resources & Forestry (Agenda pg. 5)
Re: Extension of Minister' Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

Res. #11 Moved by R. Kerr
Seconded by C. Leahy

THAT the above correspondence items be received for information.
CARRIED

DIRECTOR, PLANNING & REGULATION

(1) Staff Report #5861-24 (Agenda pg. 14)
Re: Permits Issued for Development, Interference with Wetlands, and Alteration to Shorelines and Watercourses – November 1 to December 31, 2023

Res. #12 Moved by M. Shahid
Seconded by R. Mulcahy

THAT Staff Report #5861-24 be received for information.
CARRIED

(2) Staff Report #5863-24 (Agenda pg. 16)
Re: 2023 Timeline Report for Section 28 Applications

Res. #13 Moved by C. Leahy
Seconded by I. McDougall

THAT Staff Report #5863-24 be received for information.
CARRIED

DIRECTOR, WATERSHED PLANNING & NATURAL HERITAGE - None

DIRECTOR, ENGINEERING AND FIELD OPERATIONS - None

DIRECTOR, CORPORATE SERVICES

(1) Staff Report #5864-24 (Agenda pg. 19)
Re: BDO Canada Audit of Financial Statements for the Year Ended December 31, 2023

Res. #14 Moved by C. Leahy
Seconded by M. Shahid

THAT the letter from Adam Delle Cese, BDO Dunwoody Canada LLP be received; and THAT Adam Delle Cese be advised that the Board of Directors is not aware of any matters related to increased risk, fraud, or errors on behalf of management processes.
CARRIED

(2) Staff Report #5866-24 (Agenda pg. 57)
Re: 2024 Proposed Fees for Regulation Services and Planning Services

Res. #15 Moved by C. Leahy
Seconded by R. Hooper

THAT the revised Proposed Fees for Services & Programs, as outlined in Attachments 1 be adopted, effective January 1, 2024.
CARRIED

CHIEF ADMINISTRATIVE OFFICER

(1) Staff Report #5862-24 (Agenda pg. 60)
Re: Common Memberships – Different Boards

Res. #16 Moved by C. Leahy
Seconded by M. Shahid

THAT the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Authority for 2024 be the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Fund for 2024 and the Chair, Vice Chair, and members of the Central Lake Ontario Source Protection Authority for 2024.

CARRIED

(2) Staff Report #5865-24 (Agenda pg. 61)
Re: 2023 Annual Report & Strategic Plan Implementation

Res. #17 Moved by I. McDougall
Seconded by M. Crawford

THAT Staff Report #5865-24 be received for information.

CARRIED

CONFIDENTIAL MATTERS

(1) Staff Report #5867-24 (Confidential Agenda pg. 67)
Re: Property Matter

Res. #18 Moved by B. Chapman
Seconded by R. Kerr

CARRIED

(2) Staff Report #5868-24 (Confidential Agenda pg. 70)
Re: Property Matter

Res. #19 Moved by B. Chapman
Seconded by R. Kerr

CARRIED

NEW AND UNFINISHED BUSINESS

R. Hooper noted that Clarington's Jim Richards has been named to the Order of Canada for his environmental work. Richards was named a member of the Order of Canada in recognition of his "long-time ecological stewardship, notably of the Oshawa Second Marsh (Ward 4). CLOCA will be sending a letter of Achievement.

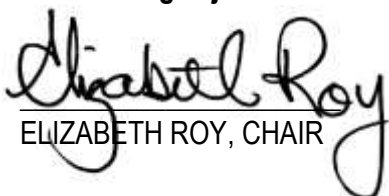
ADJOURNMENT

Res. #20 Moved by C. Leahy
Seconded by M. Shahid

THAT the meeting adjourns.

CARRIED

The meeting adjourned at 5:24 p.m.


ELIZABETH ROY, CHAIR


CHRIS DARLING, CHIEF ADMINISTRATIVE OFFICER