

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY

MINUTES NO. 1

AUTHORITY ANNUAL MEETING

Tuesday, January 21, 2025 - 5:00 P.M.

HYBRID MEETING LOCATION: VIRTUAL THROUGH TEAMS (ACCES DETAILS PROVIDED)
OR 100 WHITING AVENUE, OSHAWA, AUTHORITY'S ADMINISTRATIVE OFFICE, BOARDROOM

Authority Members: Elizabeth Roy, Chair
Bob Chapman, Vice Chair
Marilyn Crawford
Sami Elhajjeh
Ron Hooper
Rick Kerr
Tito-Dante Marimpietri
Rhonda Mulcahy
John Neal
David Pickles
Maleeha Shahid
Corinna Traill
Steve Yamada

Authority Staff: C. Darling, Chief Administrative Officer
B. Boardman, Executive/Accounting Administrator
R. Catulli, Director, Corporate Services
J. Davidson, Director, Watershed Planning & Natural Heritage
L. Hastings, Communications Specialist
D. Hipple, Director, Engineering
D. Hope, Director, Land Operations & Education
C. Jones, Director, Planning & Regulation
L.Vaja, Executive Assistant/Health & Safety Administrator/ Recording Secretary
R. Wilmot, Information Management & Technology Manager

Absent: Bruce Garrod
Ian McDougall

Others: S. Provenzano, Guest
K. Jull, Gardiner Roberts LLP
A. Delle Cese, BDO Canada LLP

The Chair called the meeting to order at 5:00 p.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Roy recited the Land Acknowledgement Statement.

D. Pickles joined virtually at 5:00 p.m.

DECLARATIONS of interest by members on any matters herein contained – *None*

C. Darling provided staff updates:

Congratulations to D. Hipple, CLOCAs new Director of Engineering.

Congratulations to D. Hope, CLOCAs new Director of Land Operations and Education.

ADOPTION OF MINUTES (Agenda pg. 1)

Res. #1 Moved by B. Chapman
Seconded by R. Kerr

THAT the Authority minutes of November 19, 2024, be adopted as circulated.
CARRIED

Res. #2 Moved by B. Chapman
Seconded by R. Kerr

THAT the Authority minutes of November 25, 2024, be adopted as circulated.
CARRIED

CHAIR’S REMARKS

E. Roy thanked the Board and congratulated Staff on CLOCA’s 2024 Highlights and Accomplishments. (Attached as H-1 to H-2).

PRESENTATIONS – None

ELECTION OF OFFICERS

The 2024 elected officers vacated their positions.

C. Darling, Chief Administrative Officer, officiated the 2025 election of Chair.

Res. #3 Moved by R. Kerr
 Seconded by R. Mulcahy

THAT in the event of a vote by ballot, Jamie Davidson and Dan Hipple be designated as scrutineers; and further that all election ballots be destroyed.

CARRIED

AMENDMENT Moved by R. Kerr
 Seconded by R. Mulcahy

THAT in the event of a vote by ballot, Jamie Davidson and Chris Jones be designated as scrutineers; and further that all election ballots be destroyed.

Res. #3 CARRIED AS AMENDED

Authority Chair

C. Darling made three calls for nominations, noting no seconder was required.

Nominations: E. Roy nominated B. Chapman

Res. #4 Moved by R. Kerr
 Seconded by E. Roy

THAT nominations for the position of Authority Chair be closed.

CARRIED

B. Chapman “accepts”.

B. Chapman was declared Authority Chair for 2025 and conducted the remainder of the meeting.

C. Darling thanked E. Roy for all the ongoing support, guidance, and leadership through out the term.

Authority Vice-Chair

B. Chapman made three calls for nominations, noting no seconder was required.

Nominations: E. Roy nominated Rhonda Mulcahy

Res. #5 Moved by R. Kerr
 Seconded by R. Hooper

THAT nominations for the position of Authority Vice-Chair be closed.

CARRIED

R. Mulcahy “accepts”.

R. Mulcahy was declared Authority Vice Chair for 2025.

SIGNING OFFICERS

Res. #6 Moved by M. Crawford
Seconded by S. Yamada

THAT the Signing Officers of the Authority be any two of the following: The Chair, Vice-Chair, Chief Administrative Officer/Secretary-Treasurer, and Director of Corporate Services.

CARRIED

SOLICITORS

Central Lake Ontario Conservation Authority utilizes legal services from the following:

- Borden Ladner Gervais – property tax and related matters
- Boychyn & Boychyn – real estate and property transactions
- Fogler, Rubinoff – land related matters – planning and regulation matters
- Gardiner, Roberts – land related matters – planning and regulation matters
- Hicks, Morley – employment and labour related matters
- Littler Canada - legal matters for personnel/human resources
- Regional Municipality of Durham Prosecution Service – regulation matters.

Res. #7 Moved by M. Shahid
Seconded by R. Mulcahy

THAT Borden Ladner Gervais, Toronto; Boychyn & Boychyn, Oshawa; Fogler Rubinoff, Toronto; Gardiner, Roberts, Toronto; Hicks Morley, Toronto; Littler Canada and Regional Municipality of Durham Prosecution Service be appointed Solicitors for the Authority, as required.

CARRIED

BORROWING BY-LAW

Res. #8 Moved by R. Hooper
Seconded by D. Pickles

THAT the Central Lake Ontario Conservation Authority’s signing officers are hereby authorized on behalf of the Central Lake Ontario Conservation Authority to borrow from time to time, from the banking institution under agreement with the Central Lake Ontario Conservation Authority, up to \$1,000,000 to meet current expenditures until Provincial grants and/or Regional funding are received, with interest as may be determined by agreement between the bank and the Central Lake Ontario Conservation Authority.

CARRIED

CONSERVATION ONTARIO COUNCIL

Res. #9 Moved by R. Kerr
Seconded by E. Elhajjeh

THAT the Chair be appointed as the Authority’s representative on the Conservation Ontario Council. Alternative designates are the Vice-Chair and the Chief Administrative Officer.

CARRIED

ENFORCEMENT OFFICERS

- (i) Conservation Areas Regulation #101/90

Res. #10 Moved by E. Roy
Seconded by D. Pickles

THAT in accordance with Section 30.1 of the Conservation Authorities Act, the following staff be appointed as Enforcement Officers related to Development Activities, Watercourses and Wetlands and the Provincial Offences Act: L. Bulford, E. Cameron, D. Cheng, D. Hipple, C. Jones, M. Khan, S. Nejad and S. Sivarajah; and

THAT in accordance with Section 30.1 of the Conservation Authorities Act the following staff be appointed as Enforcement Officers under the Rules of Conduct in Conservation Areas O. Reg. 688/21 and the Provincial Offences Act T. Backus, A. Cooper, B. De Waal, D. Hope, J. Maas and M. Murphy
CARRIED

CORRESPONDENCE

- (1) Letter from the Ministry of Natural Resources & Forestry (Agenda pg. 17)
Re: Extension of Minister' Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

Res. #11 Moved by M. Shahid
Seconded by R. Mulcahy

THAT the above correspondence item be received for information.
CARRIED

- (2) Correspondence from Conservation Ontario (Agenda pg. 26)
Re: Conservation Ontario Council Meeting Minutes – June 4, 2024

Res. #12 Moved by M. Shahid
Seconded by R. Mulcahy

THAT the above correspondence item be received for information.
CARRIED

DIRECTOR, PLANNING & REGULATION

- (1) Staff Report #5913-25 (Agenda pg. 32)
Re: Permits Issued under Part VI of the Conservation Authorities Act for development activities, interference with watercourses and wetlands – November 1 to December 31, 2024

Res. #13 Moved by M. Crawford
Seconded by R. Hooper

THAT Staff Report #5913-25 be received for information.
CARRIED

- (2) Staff Report #5915-25 (Agenda pg. 34)
Re: Part VI Annual Report (Ontario Regulation 686/21)

Res. #14 Moved by M. Crawford
Seconded by R. Hooper

THAT Staff Report #5915-25 be received for information.
CARRIED

DIRECTOR, WATERSHED PLANNING & NATURAL HERITAGE - None

DIRECTOR, ENGINEERING – None

DIRECTOR, LAND OPERATIONS & EDUCATION - None

DIRECTOR, CORPORATE SERVICES

(1) Staff Report #5919-25 (Agenda pg. 36)
Re: BDO Canada Audit of Financial Statements for the Year Ended December 31, 2024

Res. #15 Moved by J. Neal
Seconded by R. Mulcahy

THAT Adam Delle Cese, BDO Canada LLP be advised that the Board of Directors is not aware of any matters related to increased risk, fraud, or errors on behalf of management processes.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

(1) Staff Report #5914-25 (Agenda pg. 70)
Re: Common Memberships – Different Boards

Res. #16 Moved by M. Shahid
Seconded by R. Hooper

THAT the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Authority for 2025 be the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Fund for 2025 and the Chair, Vice Chair, and members of the Central Lake Ontario Source Protection Authority for 2025.

CARRIED

(2) Staff Report #5916-25 (Agenda pg. 71)
Re: Ministers Direction Extending Fees Freeze for Regulation and Planning Services

Res. #17 Moved by M. Shahid
Seconded by R. Hooper

THAT Staff Report #5916-25 be received for information.

CARRIED

(3) Staff Report #5920-25 (Agenda pg. H1)
Re: 2024 Annual Report & Strategic Plan Implementation

Res. #18 Moved by M. Shahid
Seconded by R. Hooper

THAT Staff Report #5920-25 be received for information.

CARRIED

CONFIDENTIAL MATTERS

(1) Staff Report #5917-25 (Confidential Agenda pg. 72)
Re: Property Matter

Res. #19 Moved by E. Roy
Seconded by M. Shahid
CARRIED

(2) Staff Report #5918-25 (Confidential Agenda pg. 76)
Re: Litigation

Res. #20 Moved by E. Roy
Seconded M. Shahid
CARRIED

NEW AND UNFINISHED BUSINESS

C. Darling announced that the board members would be receiving invitations for the Kawartha OMSPA Local First Tapping on February 20th, 2025 and for CLOCA's 50th Maple Syrup Festival Event, which is a ticketed event. Details will be shared accordingly.

ADJOURNMENT

Res. #21 Moved by R. Kerr
Seconded by R. Hooper

THAT the meeting adjourns.
CARRIED

The meeting adjourned at 5:20 p.m.



BOB CHAPMAN, CHAIR



CHRIS DARLING, CHIEF ADMINISTRATIVE OFFICER

2024 Highlights and Accomplishments

Central Lake Ontario Conservation Authority accomplished the following as part of our ongoing commitment to the goals of our Strategic Plan.

Strategic Plan Goal 1: Conserve, restore and enhance natural resources through integrated watershed management.

- We secured over \$300,000 of federal funding over the next three years so that we can continue with the restoration of Redside Dace and American Eel habitat in Lynde Creek.
- We continued to implement our monitoring program increasing our understanding of impacts from environmental stressors and guiding restoration and management efforts.
- We continue to make considerable progress in environmental restoration and stewardship across our watersheds such as tree planting, invasive species management, forest management planning, including development of a Restoration Tracking Tool.
- We launched the Lynde Shores Conservation Area Restoration and Resilience Project, partnering with Environment and Climate Change Canada and securing over \$2 million in funding from ECCC over the next four years.
- We removed a historical concrete instream fish barrier once a low-level, concrete tractor crossing located within the Cullen Central Park in Whitby, to reconnect upstream and downstream fish communities
- Our Oak Ridges Moraine Groundwater Program continued to improve our understanding of the groundwater resources in and around the Oak Ridges Moraine. Further advancements were made to the website, with important updates, ensuring online tools continued to support environmental monitoring efforts.
- In partnership with the Town of Whitby we initiated a Sustainable Neighbourhood Action Plan (SNAP) pilot project for a West Lynde neighbourhood.
- We developed a Watershed-based Resource Management Strategy and Conservation Area Strategy and Land Inventory as required by the *Conservation Authorities Act*.

Strategic Plan Goal 2: Support healthy communities and the protection of people and property from flooding and erosion.

- Issued over 200 permits for various development activities under Ontario Regulation 41/24, reviewed over 700 land use planning submissions from municipalities, consultants, and landowners; and hosted over 90 pre-application consultation meetings with development proponents, all towards the goal of protecting people and property from flooding and erosion.
- Implemented new provisions of Ontario Regulation 41/24 which streamlined permit approvals.
- We completed the Robinson and Tooley Creek Flood Mitigation Study, which included modelling updates, a spills analysis, an evaluation of flood mitigation alternatives, a proposed flood mitigation strategy and updated Floodplain Maps.

Strategic Plan Goal 3: Protection, management, and safety of conservation areas.

- We acquired five parcels of environmentally significant land: Four extending Long Sault Conservation Area and one in the Mount Carmel forest area.
- We implemented a Conservation Areas' Rodenticide Policy to ensure safe and responsible use of products such as rodenticides to minimize risks to human health and wildlife.
- We completed the Conservation Areas' sign replacements. This includes information kiosks, trail heads and trail markers—all now also AODA compliant.
- Interior and exterior improvements are nearing completion at the Russ Powell Nature Centre, including entrance improvements for drainage and traffic safety.

- Our Conservation Area Trail Stewards (CATS) program was chosen as the 2024 recipient of the Innovation Award at the Conservation Areas Workshop. The 'Innovation Bear Award' was awarded to CLOCA staff by the Conservation Area Workshop Committee signifying an agency and submission that *demonstrates the most leadership, excellence and impact in innovation*.
- We expanded our volunteer Conservation Area Trail Stewards (CATS) program to 89 volunteers, supporting our land management activities.

Strategic Plan Goal 4: Create a more knowledgeable and connected watershed community through engagement and education.

- We were chosen as the next recipient of the \$20,000 grant from Ministry of the Environment Conservation and Parks to work with school board leads and teachers to co-create an experiential Great Lakes Student Conference for secondary school students, to take place in April 2025.
- We hosted a full-day teacher tour in November, highlighting learning opportunities that can be accessed in their school communities and provided an opportunity to explore how the Great Lakes can anchor education curriculum. Fifty-seven teachers registered.
- CLOCA's annual Purple Woods Maple Syrup Festival welcomed approximately 7,400 people.
- The 25th annual Durham Children's Watershed Festival was held in September, with over 3,000 Grade 4 students attending.
- The Water Watch component of the SMART Watersheds program is fully launched with *Weather Watch* component of this project now active. Live data from CLOCA's weather stations, installed throughout CLOCA's watershed, is viewable on CLOCA's website.

Strategic Plan Goal 5: Demonstrate business excellence through effective customer service, engaged employees and innovation.

- Our commitment to engage Indigenous Nations, communities and peoples has been a collaborative journey and we continue to develop Guiding Principles and education of all Authority staff. Throughout 2024, staff participated in First Nations'-lead workshops, events and additional learning opportunities, as part of our commitment towards successful steps in collaboration.
- We developed a Record Retention Policy and Schedule that outlines the process for managing documents from creation to retention or disposal.
- We made significant progress on CLOCA's trail maps, with new maps completed for locations such as Bowmanville Westside Marshes, Crows' Pass, Stephen's Gulch, Heber Down, and Hampton Conservation Areas.