

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY
MINUTES NO. 1
ANNUAL AUTHORITY MEETING
Tuesday, January 15, 2019 - 5:00 P.M.

MEETING LOCATION: 100 WHITING AVENUE, OSHAWA
AUTHORITY'S ADMINISTRATIVE OFFICE, BOARDROOM

Present: Dave Barton
Bob Chapman
Ron Hooper
Janice Jones
Chris Leahy
Sterling Lee
Tito-Dante Marimpietri
Ian McDougall
Don Mitchell
Rhonda Mulcahy
John Neal
Brian Nicholson
Steve Yamada

C. Darling, Chief Administrative Officer
H. Brooks, Director, Watershed Planning & Natural Heritage
R. Catulli, Director, Corporate Services
G. Geissberger, Marketing & Communications Coordinator
C. Jones, Director, Planning & Regulations
P. Lowe, Director, Community Engagement
P. Sisson, Director, Engineering & Field Operations
M. Stauffer, Administrative Assistant/Recording Secretary
R. Wilmot, GIS Systems Supervisor

Nigel Allen, BDO Dunwoody Canada
Jennifer Stephens, CTC Source Water Protection Region
Joe Drumm
Beulah Day
Joanne Alexander
Sean Drumm

Absent: David Pickles (Jury Duty)
Corinna Traill

◆

The Chair called the meeting to order at 5:05 p.m.

DECLARATIONS of interest by members on any matters herein contained – NONE

ADOPTION OF MINUTES of November 20, 2018 (Agenda pg. 1)

Councillor Neal noted the following three corrections to the November 20/18 Minutes:

- Page 4 of minutes, Auth.Res. #82/18, recorded vote on Amendment should read Joe Neal 'Nay' and John Neal 'Yea'.
- Page 5 of minutes, Auth.Res. #82/18, recorded vote on Staff Report #5612-18 should read Joe Neal 'Nay' and John Neal 'Yea'.
- Page 6 of minutes, Auth.Res. #87/18, recorded vote on Staff Report #5611-18 should read Joe Neal 'Nay' and John Neal 'Yea'.

Res. #1 Move by T-D. Marimpietri
Seconded by B. Chapman

THAT the Authority minutes of November 20, 2018, as corrected, be adopted as circulated
CARRIED

Cont'd

CHAIR’S REMARKS – D. Mitchell thanked the Board and congratulated Staff on all of CLOCA’s 2018 accomplishments (attached as H-1). He referred to the *Year in Review 2018* (Agenda pg. 27), showcasing programs, services and projects delivered by CLOCA in 2018.

PRESENTATIONS - Special Presentation to Outgoing Member, Joe Drumm (Agenda pg. 8). C. Darling and D. Mitchell thanked Joe Drumm for his dedication and support to CLOCA and presented him with a copy of the trail signage of the “Joe Drumm Trail” at Heber Down Conservation Authority.

(1) Naming of CLOCA Trail in Heber Down Conservation Authority

Res. #2 Moved by: D. Mitchell
Seconded by: B. Chapman

WHEREAS Joe Drumm has served as a political representative for the Town Whitby for 41 years; AND WHEREAS Joe Drumm has been an appointee to Central Lake Ontario Conservation Authority (CLOCA) representing the Town of Whitby for 41 years (1977-2018); AND WHEREAS Joe Drumm has been the longest serving Conservation Authority Board Member in the province; AND WHEREAS Joe Drumm dedicated four years as Chair of CLOCA from 1983-1986; AND WHEREAS Joe Drumm has continuously supported CLOCA and particularly CLOCA’s Conservation Areas as a critical community asset; THEREFORE, LET IT BE RESOLVED THAT the trail located at Heber Down Conservation Area, connecting the Cochrane St. parking lot to the Devils Den Nature trail be given the name of "Joe Drumm Trail"; AND FURTHER THAT Joe Drumm be thanked for his years of service to CLOCA.
CARRIED

ELECTION OF OFFICERS

The 2018 elected officers vacated their positions and Chris Darling, Chief Administrative Officer, officiated the 2019 election of Chair.

Res. #3 Move by T-D. Marimpietri
Seconded by B. Chapman

THAT in the event of a vote by ballot, Patricia Lowe and Perry Sisson be designated as scrutineers; and further that all election ballots be destroyed.
CARRIED

Authority Chair

C. Darling made three calls for nominations, noting no seconder was required and where more than one nominee was elected, election by secret ballot will be conducted.

Nominations: R. Hooper nominated B. Chapman

Res. #4 Moved by T-D. Marimpietri
Seconded by C. Leahy

THAT nominations for the position of Authority Chair be closed.
CARRIED

B. Chapman “stands”.

B. Chapman was declared Authority Chair for 2019 and conducted the remainder of the meeting.

Authority Vice-Chair

B. Chapman made three calls for nominations.

Nominations: D. Mitchell nominated R. Hooper.

Res. #5 Moved by T.D. Marimpietri
 Seconded by C. Leahy

THAT nominations for the position of Authority Vice-Chair be closed.
CARRIED

R. Hooper “stands”.

R. Hooper was declared Authority Vice-Chair for 2019.

Res. #6 Moved by R. Hooper
 Seconded by C. Leahy

THAT the Agenda be amended to move Staff Report #5618-19 forward.
CARRIED

DIRECTOR, CORPORATE SERVICES

(1) Staff Report #5618-19 (Agenda pg. 48)
 Re: BDO Canada Audit of Financial Statements for the Year Ended December 31, 2018

Nigel Allen of BDO Canada provided the Board with an overview of the Audit of Financial Statements for 2018 and new/revised auditor reporting standards for CLOCA & CLOCF and answered questions. Mr. Allen inquired if any Board Members had any knowledge regarding any law suits, damages or suspected fraud affecting the organization. None were identified.

Res. #7 Moved by S. Lee
 Seconded by T-D. Marimpietri

THAT the letter from Nigel A.C. Allen, BDO Dunwoody Canada LLP be received;
THAT the attached BDO publication, Navigating the Auditor Reporting Journey, be received for information; and,
THAT Nigel A.C. Allen be advised that the Board of Directors is not aware of any matters related to increased risk, fraud or errors on behalf of management processes.
CARRIED

SIGNING OFFICERS

Res. #8 Moved by B. Nicholson
 Seconded by C. Leahy

THAT the Signing Officers of the Authority be any two of the following: The Chair, Vice-Chair, Chief Administrative Officer/Secretary-Treasurer, and Director of Corporate Services.
CARRIED

SOLICITORS

Central Lake Ontario Conservation Authority utilizes the services of six (6) legal firms:

- Beard, Winter – flood plain regulation advice and litigation
- Borden Ladner Gervais – property tax and related matters
- Boychyn & Boychyn – real estate and property transactions
- Gardiner, Roberts – land related matters – planning and regulation matters
- Hicks, Morley – employment and labour related matters
- Littler Canada - legal matters for personnel/human resources

Res. #9 Moved by C. Leahy
 Seconded by S. Lee

THAT the firms Beard, Winter, Toronto; Borden Ladner Gervais, Toronto; Boychyn & Boychyn, Oshawa; Gardiner, Roberts, Toronto; Hicks Morley, Toronto; and Littler Canada be appointed Solicitors for the Authority, as required.

CARRIED

BORROWING BY-LAW

Res. #10 Moved by T-D. Marimpietri
 Seconded by D. Barton

THAT the Central Lake Ontario Conservation Authority's signing officers are hereby authorized on behalf of the Central Lake Ontario Conservation Authority to borrow from time to time, from the banking institution under agreement with the Central Lake Ontario Conservation Authority, up to \$1,000,000 to meet current expenditures until Provincial grants and/or Regional funding are received, with interest as may be determined by agreement between the bank and the Central Lake Ontario Conservation Authority.

CARRIED

CONSERVATION ONTARIO COUNCIL

Res. #11 Moved by T-D. Marimpietri
 Seconded by S. Lee

THAT the Chair be appointed as the Authority's representative on the Conservation Ontario Council. Alternative designates are the Vice-Chair and the Chief Administrative Officer.

CARRIED

ENFORCEMENT OFFICERS

(i) Development, Interference with Wetlands and Alteration to Shorelines and Watercourses
 Regulation #42/06

Res. #12 Moved by C. Leahy
 Seconded by R. Hooper

THAT L. Benham, L. Bulford, J. Burgess, E. Cameron, J. Hetherington, C. Jones, M. Guindon, S. Penney and P. Sisson be appointed Enforcement Officers under the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06.

CARRIED

Cont'd

ENFORCEMENT OFFICERS

(ii) Conservation Areas Regulation #101/90

Res. #13 Moved by C. Leahy
Seconded by D. Barton

THAT T. Backus, B. De Waal, H. Hirschfeld, D. Hope, J. Maas and A. Cooper be appointed Enforcement Officers under the Conservation Areas Regulation #101/92.

CARRIED

CORRESPONDENCE

(1) Regional Municipality of Durham (Agenda pg. 9)
Re: Appointments to the Central Lake Ontario Conservation Authority

Res. #14 Moved by B. Nicholson
Seconded by R. Hooper

THAT the above correspondence be received for information.

CARRIED

DEVELOPMENT REVIEW & REGULATION

(1) Staff Report #5614-19 (Agenda pg. 11)
Re: Permits Issued for Development, Interference with Wetlands and Alteration to Shorelines and Watercourses - November 1 to December 31, 2018

Res. #15 Moved by C. Leahy
Seconded by T-D. Marimpietri

THAT Staff Report #5614-19 be received for information.

CARRIED

DEVELOPMENT REVIEW & REGULATION (continued)

(2) Staff Report #5616-19 (Agenda pg. 13)
Re: CLOCA Comments on Proposed Amendments to the Planning Act (Bill 66)

Res. #16 Moved by C. Leahy
Seconded by D. Mitchell

***THAT the CLOCA Board of Directors calls for Schedule 10 of Bill 66 to be amended to protect public health and safety and the integrity of the land use planning system;
THAT the Commentary in Staff Report 5616-19 and the proposed amendments in Attachment No. 2 be endorsed and submitted to the Province of Ontario and Conservation Ontario as CLOCA's comments regarding Schedule 10 of Bill 66; and,
THAT Staff Report 5616-19 be circulated to Watershed Municipalities and adjacent Conservation Authorities for their information.***

CARRIED

DIRECTOR, COMMUNITY ENGAGEMENT

- (1) Staff Report #5621-19 (Agenda pg.27)
Re: 2018 Year in Review

Res. #17 Moved by C. Leahy
Seconded by I. McDougall

***THAT Staff Report #5621-19 received for information; and,
THAT comments and recommendations be received from the Board of Directors by 4:30 p.m.
Friday, January 18, 2019. At that time, staff will make the necessary edits and prepare for
printing, distribution and posting on the website.
CARRIED***

DIRECTOR, WATERSHED PLANNING & NATURAL HERITAGE

- (1) Staff Report #5620-19 (Agenda pg. 28)
Re: Preserving and Protecting our Environment for Future Generations: A Made-in-Ontario
Environment Plan – CLOCA Comments

Res. #18 Moved by B. Nicholson
Seconded by S. Lee

***THAT Staff Report #5620-10 be received;
THAT CLOCA's detailed comments on the Plan's Actions be endorsed and sent to Conservation
Ontario for consideration in the submission of consolidated comments to the Province; and,
THAT Staff Report #5620-19 be distributed to Durham Region and the local municipalities.
CARRIED***

DIRECTOR, ENGINEERING AND FIELD OPERATIONS

- (1) Staff Report #5619-19 (Agenda pg. 38)
Re: Westside Marsh Overflow Channel Monitoring and Maintenance Plan

Res. #19 Moved by I. McDougall
Seconded by D. Barton

***THAT Staff Report #5619-19 be received for information; and,
THAT the Westside Marsh Emergency Overflow Channel Monitoring and Maintenance Plan
be approved.
CARRIED***

CHIEF ADMINISTRATIVE OFFICER

- (1) Staff Report #5613-19 (Agenda pg. 72)
Re: Common Membership – Different Boards

Res. #20 Moved by T-D. Marimpietri
Seconded by R. Hooper

***THAT the Chair, Vice Chair and members of the Central Lake Ontario Conservation Authority
for 2019 be the Chair, Vice Chair and members of the Central Lake Ontario Conservation Fund
for 2019 and the Chair, Vice Chair and members of the Central Lake Ontario Source Protection
Authority for 2019.
CARRIED***

- (2) Staff Report #5615-19 (Agenda pg. 73)
Re: Status Report of Implementation of CLOCA Strategic Plan 2016-2020

Res. #21 Moved by T-D. Marimpietri
Seconded by R. Hooper

THAT Staff Report #5615-19 be received for information.
CARRIED

- (3) Staff Report #5617-19 (Agenda pg. 92)
Re: Port Darlington Shoreline Management Status Update and Proposed Next Steps

Res. #22 Moved by T-D. Marimpietri
Seconded by R. Hooper

THAT the timelines outlined in Staff Report #5617-19 for the completion of the Port Darlington Shoreline Management Plan be approved.
CARRIED

CONFIDENTIAL MATTERS - NONE

MUNICIPAL AND OTHER BUSINESS

B. Nicholson noted that the residents of a community on Park Road South pass on their appreciation for the efforts and support by CLOCA in dealing with the development.

ADJOURNMENT

Res. #23 Moved by J. Neal
Seconded by T-D. Marimpietri

THAT the meeting adjourn.
CARRIED

The meeting adjourned at 5:44 p.m.



BOB CHAPMAN, CHAIR



CHRIS DARLING, CHIEF ADMINISTRATIVE OFFICER

2018 Central Lake Ontario Conservation Highlights and Accomplishments

- Celebrated 60 years of watershed management hosting 4 signature events for guests to experience snowshoes, fireflies, wetland creatures and our sugarbush.
- Designed, developed, populated and launched our new CLOCA website using in house staff resources.
- Initiated public consultation on two projects, the CLOCA Watershed Plan Update and the Conservation Lands Master Plan through Public Information Sessions and collected feedback through 600 online surveys.
- Developed and presented draft reports at 2 public information centres in collaboration with our consultants as part of the Port Darlington Shoreline Hazards Study.
- Launched our first web based story board for the Integrated Watershed Monitoring Program.
- We completed the Pringle Creek Flood Plain Mapping project as part of the Town of Whitby Pringle Creek Master Drainage Plan
- Initiated the Conservation Areas Library Program to ensure economic barriers to accessing our Conservation Areas is available to everyone in our watershed communities. There were a total of 206 passes used from June to December.
- With Ontario BioBlitz, we hosted a series of events across our jurisdiction collecting data for 672 species and engaging more than 500 people.
- Received an award from Urban and Regional Information Systems Association for an enhanced website developed for the York Peel Durham Toronto Conservation Authority Moraine Coalition.
- Once again, we increased forest cover by planting more than 24,000 native trees to contribute to 10 hectares of mixed deciduous coniferous forests in 100 years.
- Launched the new Open Data Portal as an online hosted service of data collected, prepared, published and maintained by CLOCA staff.
- Completed the Storoschuk Restoration Plan to restore site topography, reconnect the valley wall, restore vegetation, habitat and slope stability.
- With our partners, we hosted 21 corporate programs and events, provided 35 community and corporate presentations, attended 10 community events, delivered 5 curriculum based education programs to 12,921 students, produced 9 corporate communication products, engaged 1635 volunteers and hosted 2,000 youth in the summer at the Enniskillen Education Centre in partnership with the YMCA GTA.
- Continued to work with our municipal partners to ensure development is safe from natural hazards and natural features and functions are protected.
- Approved a new Corporate Administrative and Meeting Procedural By-law.