

2023 Approved CLOCA Fees - Services & Programs

NOTE: Fees effective November 23, 2022

Auth. Res. #71/22, dated Nov. 23, 2022

PROGRAM/SERVICES	2023 APPROVED		Notes (* Fee includes HST unless otherwise stated)
CONSERVATION AREA/FACILITY FEES			
Vehicle/Parking Fee	\$6.00	Per day*	LYSCA, HDCA, BWCA, LSCA, SGCA, PWCA, ECA, except Area #5
Vehicle Seasons Pass – All Areas	\$75.00	Per year*	From date issued
Public Lock Key Deposit	\$20.00	Per group*	
Enniskillen Building (Education Centre)	\$250.00	Per day/use*	Includes kitchen use and hydro - maximum 70 ppl
Enniskillen Building (Education Centre) – Outside Summer Camp	\$250.00	Per day/use*	Includes kitchen use and hydro - maximum 50 campers
Enniskillen Building Cleaning Fee – Outside Summer Camp	\$60.00	Per weekly clean*	
Enniskillen Nature Nook Fee – Outside Summer Camp Rental	\$25.00	per day*	Free to school groups that book full day
Enniskillen Building/Education Centre – Outside Summer Camp	\$5.00	Per day/camper*	Includes kitchen use, hydro, parking included, min. 50 campers; this rate is charged over 50
Picnic Area – with shelter – Outside Summer Camp	\$5.00	Per day/camper*	Includes hydro, parking included, min. 20 campers; this rate is charged over 20
Picnic Area – no shelter (HDCA, ECA)	\$60.00	Per day*	Parking additional
Picnic Area – with shelter (HDCA, ECA)	\$90.00	Per day*	Parking additional, hydro additional (if required \$25)
Special Event Minor – Less than 50 people (ie. Wedding, Memorial)	\$300.00	Per day*	Area preparation, parking included
Special Event Major - 50 to 100 people	\$600.00	Per day*	Area preparation, parking included
All Areas Fee (over 250 people) – DAY USE ONLY	\$300.00	Per event*	Parking additional (hydro included)
Garbage Pick-Up Fee	\$20.00	Per bag*	if garbage is left behind
Professional Photography Fee (wedding, graduation, etc.)	\$50.00	Per hour*	For professionals selling or offering an item or service as a business or enterprise.
Memorial Bench	\$950.00	Per bench*	Placement of memorial benches within CLOCA CA's
Commemorative Brick	\$100.00	Per brick*	Placement of personalized brick at PWCA
Filming Fees (damage deposit may be required – negotiable)	\$1600.00	Per film day (+HST)	Additional fees may be applied (i.e. parking lots/cleaning etc.)
- Prep and Wrap Days	\$500.00	Per day (+HST)	Additional fees may be applied (i.e. parking lots/cleaning etc.)
- Staff requested to be on site	\$100.00	Per hour/staff*	
Heritage Hall Rental Fees: Monday to Friday	\$800.00	Per day*	Approved Management Plan usage only
Saturday to Sunday	\$1100.00	Per day*	Approved Management Plan usage only
- Heritage Hall Kitchen only	\$150.00	Per day*	
- Building Access Washrooms – Monday to Friday	\$250.00	Per day*	
- Building Access Washrooms – Saturday or Sunday	\$350.00	Per day*	
- Damage Deposit	\$500.00	Per day	
- Additional on-site staff visits	\$200.00	Per visit*	Over the initial viewing, opening, and closing staff visits, which are included.
MAPLE SYRUP FESTIVAL			
Entrance Fee Online (Purple Woods)	\$8.00	Per person*	Children 2 & under are free
Entrance Fee On-site (Purple Woods)	\$11.00	Per person*	Children 2 & under are free
MAPLE SYRUP	4 litres	\$80.00	Each
	2 litres	\$45.00	Each
	1 litre	\$25.00	Each
	½ litre	\$15.00	Each
	¼ litre	\$10.00	Each

2023 APPROVED CLOCA FEES - SERVICES & PROGRAMS (Fees effective November 23, 2022)

Auth. Res. #71/22, dated Nov. 23, 2022

PROGRAM/SERVICES	2023 APPROVED		Notes (Fees include HST)
EDUCATION PROGRAM FEES - includes entrance fee			**Fee + HST for high school/adult education programs
Outdoor Classroom Environmental Education School Tour	\$15.00	Per student**	Full day program (HDCA/ECA/LYSCA/PWCA) - min. \$200.00
Outdoor Classroom Environmental Education School Tour	\$8.75	Per student**	Half day program (HDCA/ECA/LYSCA/PWCA) - min. \$125.00
Outdoor Classroom Environmental Education School Tour	\$3.00	Per adult**	Adult Volunteer more than recommended volunteer/student ratio
Nature Nook (with ½ day booking)	\$25.00	per booking	Use of the Nature Nook with ½ day program (Free for use at lunch with a full day program)
School Booking with ½ day program (additional use of picnic shelter)	\$25.00	Per booking**	Use of the picnic shelter with ½ day program
Maple Syrup Tour – Adult Volunteer	\$2.00	Per adult**	More than recommended volunteer/student ratio
Maple Syrup Tour – 1 hour (PWCA) and Pancake meal	\$8.00	Per person**	1-hour tour plus small pancake meal
In-School “In Your Backyard Program” – 1 hour	\$150.00	Per class**	max. 30 students
Other Group Tours – 1.5 hours	\$5.00	Per student**	min. fee \$150.00
Online School Program	\$75.00	Per class**	3 class (90 students) maximum
Outdoor Classroom Environmental Education School Tour Cancellation	\$75.00	Per booking**	No charge if minimum 2 weeks notice provided; No charge if another date is selected
Durham Children’s Watershed Festival (DCWF) Student	\$12.50	Per student*	Includes bus
DCWF Cancellation Fee	\$75.00	Per class**	Received 13 working days prior to event
Specialist High Skills Major (SHSM) Program – 3-hour program	\$35.00	per student	Minimum \$560
ADMINISTRATION FEES			
Black & White Photocopies	\$0.25	Each*	
Colour Photocopies	\$1.00	Each*	
Compact Discs	\$10.00	Each*	
Special Board Meeting	\$1,000.00	Per meeting*	
Administration/Cancellation/NSF Cheque Fee	\$25.00	Each*	
Reports - All Reports	\$20.00	Minimum*	Fee set at the discretion of staff
Report Lending Deposit	\$20.00	Each	Deposit
GIS Services – Free for Municipal and Regional projects. For analysis requests, \$100 initial fee, plus \$100/hour, plus tertiary fee of \$20 per megabyte of digital information			
Digital Data Request	\$113.00	Initial fee*	Initial handling fee to cover administrative time
Technical Staff Time: Processing Data Requests	\$113.00	Per hour*	Minimum one hour. Data prep and analysis
Watershed Information and Services			
Technical Staff Time (Natural Heritage, Engineering, Groundwater)	\$100.00	Per hour*	Minimum one hour. Data preparation and analysis
Shaping Watersheds Display/Exhibit (Reality Sandbox): half day	\$250.00	Half day*	Includes staff time, set-up/take-down & travel within CLOCA Watershed; Travel costs extra outside CLOCA Watershed
full day	\$500.00	Full day*	
Floodplain mapping	\$68.00	Per sheet*	Per printed map sheet in colour
	\$45.00	Per PDF*	Per PDF map sheet
Floodplain Modeling Package (HEC-RAS, VO2 Reports)	\$339.00	Per FP study*	Per Floodplain (FP) Study
Geospatial Data Fee	\$23.00	Per megabyte*	Per megabyte of digital information
Municipal Freedom of Information/Protection of Privacy Act ~ Part IV - General s. 45 (1) Fees (effective Feb.1/06)			
(1) A Head shall require the person who makes a request for access to a record to pay fees in the amounts by the regulations for,			
a) the cost of every hour of manual search required to locate a record			
b) computer/other costs incurred in locating, retrieving, processing copying			
c) the cost of preparing the record for disclosure			
d) shipping costs			
e) any other costs in responding to a request for access to a record			

Fee Schedule for Regulation Services - Effective November 23, 2022 (Exempt from HST)

Auth. Res. #71/22, dated Nov. 23, 2022

Permit Type	2023 APPROVED
Minor Permit A Very low risk related to natural hazard or natural heritage features, minor activities not requiring site visit or technical information. Generally, in areas where there are CLOCA approved intervening land uses between the regulated feature and the proposed development.	\$170
Minor Permit B Low risk of impact on natural hazard or natural features, no technical letter/plans/reports required (pools, sheds, decks, minor additions)	\$520
Standard Permit C Moderate hazard risk and/or potential impact on natural hazards or natural features. Applications generally require one technical letter/report/plan. Moderate scale: site total area generally under 5 hectares.	\$1,930 + (\$3,530/each technical report or set of drawings) +\$320/additional site visit or meeting for project facilitation or compliance monitoring
Major Permit D Complex applications or larger scale applications such as privately initiated servicing works for plans of subdivision. Works may include wet stormwater management ponds, watercourse crossings or erosion control works. Projects are within or adjacent to hazards and/or natural features requiring multiple site visits, compliance monitoring and the review of a package of technical report(s)/letter(s)/plan(s). Generally related to sites with a total area generally equal to or above 5 hectares.	\$3,850 + (\$3,530/each technical report or set of drawings) +\$320/additional site visit or meeting for project facilitation or compliance monitoring
Infrastructure Permit A Projects arising from a Class Environmental Assessment that are routine and small scale (i.e. culvert replacements/extensions, repair or maintenance works)	\$1,930 + (\$3,530/each technical report or set of drawings) +\$320/additional site visit or meeting for project facilitation or compliance monitoring
Infrastructure Permit B Projects arising from and Individual Environmental Assessment or Class Environmental Assessment that are related to new or substantially modified existing infrastructure that are at a moderate or large scale (i.e. bridge replacements, new road alignments)	\$3,850 + (\$3,530/each technical report or set of drawings) +\$320/additional site visit or meeting for project facilitation or compliance monitoring
Section 28.0.1 Permit Projects arising from applications made under Section 28.0.1 of the Act.	\$7,700+ (\$3,530/each technical report or set of drawings)
Large Fill Application	\$3,850 + (\$2.05/m ³) + peer review/sampling deposit of \$12,930 +\$320/additional site visit or meeting for project facilitation or compliance monitoring
Permit Revisions	50% of current fee for minor revisions (+technical report or drawing fee may be applicable)
Violation Surcharge	2 times the current application fee
Legal Inquiry/Archive File Information Request	\$385
Pre-application Analysis <ul style="list-style-type: none"> • Policy Guidance • Natural Heritage • Water Resources • Hydrogeology 	\$645 (without site visit) \$1,930 (analysis by one technical discipline) \$3,850 (analysis by more than one technical discipline)
Peer Review	As determined by peer review consultant fees

Notes:

1. Permit applications for projects with concurrent Planning Act approvals will be assessed as a permit type A, B, C or D.
2. Permit application fees, with the exception of the Minor Permit A and Minor Permit B categories include one CLOCA staff site visit.
3. Peer review fee costs are to be borne by the applicant when a peer review is required pursuant to approved Policy and Procedural Document (sections 2.5, 4.3.1, and 7.3).

Revised Nov. 23, 2022

Fee Schedule for Regulation Services - Effective November 23, 2022 (Exempt from HST)

Auth. Res. #71/22, dated Nov. 23, 2022

Application Type	2023 APPROVED
Minor Variance	\$900 + (\$3,530/technical report)
Land Division/Severance	\$1,410 + (\$3,530/technical report) \$320 for Clearance Letter
Zoning By-law Amendment	\$2,185 + (\$3,530/technical report)
Lifting of Part Lot Control	\$1,410 + (\$3,530/technical report)
Site Plan or comparable condominium application	\$2,185 + (\$3,530/technical report)
Site Plan comparable to a draft plan of subdivision	\$15,560 + (\$3,530/technical report)
Official Plan Amendment	\$2,185 + (\$3,530/technical report)
Complex Official Plan Amendment (e.g. Golf Courses or Aggregate Extraction Uses)	\$15,560 + (\$3,530/technical report)
Subdivision or comparable condominium application	\$15,560 + (\$2,185 or \$4,175/ha) \$3,850 for Clearance Letter \$1,930 for Clearance Letter related to Additional Phases
Master Environmental Servicing Plan, Subwatershed Plan or equivalent	25 ha or less base fee of \$12,945 Greater than 25 ha base fee of \$25,680 Additional charge of \$653 per hectare
Individual Environmental Assessment	\$8,025 to \$19,900 plus applicable permit fees. Subject to negotiation based on anticipated complexity, scale of works and staff effort required
Schedule B or C Class Environmental Assessment not within an area subject to Ontario Regulation 42/06	\$3,315
Schedule B Class Environmental Assessment	\$5,350 plus applicable Infrastructure Permit fee.
Schedule C Class Environmental Assessment	\$8,025 plus applicable Infrastructure Permit fee.
Consultations regarding Review Requests for the Department of Fisheries and Oceans Canada	\$645
Pre-application Analysis Fee <ul style="list-style-type: none"> • Policy Guidance • Natural Heritage • Water Resources • Hydrogeology 	\$645 (without site visit) \$1,930 (analysis by one technical discipline) \$3,850 (analysis by more than one technical discipline)
Peer Review	As determined by peer review consultant fees

Notes:

1. Subdivision applications within areas subject to prior Master Environmental Servicing Plan or equivalent study prepared to the satisfaction of CLOCA will be charged the **\$2,185** per hectare fee. For clarity, the review of Master Environmental Servicing Plans or equivalent study is billed separately from the review of Subdivision applications.
2. Plans of Subdivision/Condominium:
 - a. Major re-submissions and major revisions will be surcharged at **\$7,060**
 - b. Per hectare fees will be invoiced 50% at draft approval prior to the issuance of conditions to draft plan approval and 50% at final approval prior to the issuance of a clearance letter. Clearance letter fees also apply.
 - c. Except for Master Environmental Servicing Plans, Subwatershed Plans or equivalent study, Planning Act applications under concurrent review will be subject to only the higher of the applicable application fee – not the aggregate of multiple fees.
3. A \$128,190 maximum billable fee applies for Plans of Subdivision, Master Environmental Servicing Plans, Subwatershed Plans or equivalent reviews. Fees more than \$128,190 for these reviews are subject to negotiation with CLOCA based on the application complexity and CLOCA resources required to review and comment and may include agreed upon mile-stone payments.
4. Expedited External Review Voluntary Option may be available at the discretion of CLOCA staff. An additional Expedited External Review Fee will apply.
5. Peer review fee costs are to be borne by the applicant when a peer review is required pursuant to approved Policy and Procedural Document (sections 2.5, 4.3.1, and 7.3).

Revised Nov. 23, 2022

Fee Schedule for Stewardship & Restoration Services - Effective November 23, 2022

Auth. Res. #71/22, dated Nov. 23, 2022

Service Type	2023 APPROVED	
<p>Managed Forest Plan Preparation and Application Submission to Managed Forest Tax Incentive Program (MFTIP): Fee for service to private landowners who are eligible under the MFTIP. This service includes the inventory of eligible lands, preparation of a managed forest plan by CLOCA's certified MFTIP Plan Approver, a meeting with the landowner to review the plan, and submission of the complete application to the MFTIP.</p>	<p>MFTIP Eligible Acres</p> <p>10-20 21-30 31-40 41-50 51-75 76-100 101-200 201+</p>	<p>Base Fee Total^{1,2}</p> <p>+ HST + HST + HST + HST + HST + HST + HST + HST</p>
<p>Afforestation Tree Planting Service - Private Land Stewardship Program: Fee for service to private landowners who are eligible for afforestation tree planting services under the Forest Ontario 50 Million Tree Program (project must include a minimum of 500 trees in addition to other program requirements).</p>	<p>CLOCA will cover up to 80% of total costs of eligible projects through this program</p>	

Notes:

1. Base fee assumes 1 MFTIP plan compartment. Each additional compartment charged at \$50/compartment + HST for a new plan. 10-year renewal of a MFTIP plan originally authored by CLOCA staff is only charged the Base Fee Total.
2. Base fee assumes 1 complimentary site visit to initiate the project, 1 site visit with landowner to review completed plan. Additional site visits with the landowner charged at \$100/hour + HST per visit.
3. Base fee is subject to change in response to unexpected changes in Forest Ontario 50 Million Tree Program subsidies, industry changes in tree stock prices, and industry changes in tree planting contractor services.