

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY

MINUTES NO. 1

AUTHORITY ANNUAL MEETING

Tuesday, January 17, 2023 - 5:00 P.M.

MEETING LOCATION: IN PERSON – 100 WHITING AVENUE, OSHAWA

Authority Members:	Elizabeth Roy – Chair	Authority Staff:	C. Darling, Chief Administrative Officer
	Bob Chapman – Vice Chair		B. Boardman, Executive/Accounting Administrator/Recording Secretary
	Marilyn Crawford		R. Catulli, Director, Corporate Services
	Sami Elhajjeh		J. Davidson, Director, Watershed Planning & Natural Heritage
	Bruce Garrod		L. Hastings, Communications Specialist
	Ron Hooper		D. Hope, Conservation Lands & Education Manager
	Rick Kerr		C. Gregory, Coordinator, Conservation Education
	Chris Leahy		L. Hastings, Communications Specialist
	Tito-Dante Marimpietri		C. Jones, Director, Planning & Regulation
	Ian McDougall		P. Sisson, Director, Engineering & Field Operations & Education
	Rhonda Mulcahy		L.Vaja, Executive Assistant/Health & Safety Administrator
	John Neal		R. Wilmot, GIS Systems Supervisor
	David Pickles		
	Steve Yamada		

Absent: Corinna Trill

Others:

The Chair called the meeting to order at 5:00 p.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Chapman recited the Land Acknowledgement Statement.

DECLARATIONS of interest by members on any matters herein contained - *None*

ADOPTION OF MINUTES (Agenda pg. 1)

Res. #1 Moved by S. Yamada
Seconded by C. Leahy

THAT the Authority minutes of November 23, 2022, be adopted as circulated.

CARRIED

R. Mulcahy arrived at 5:03 p.m.

CHAIR'S REMARKS

B. Chapman thanked the Board and congratulated Staff on CLOCA's 2022 Highlights and Accomplishments.

M. Crawford arrived at 5:05 p.m.

PRESENTATIONS - None

ELECTION OF OFFICERS

The 2022 elected officers vacated their positions.

C. Darling, Chief Administrative Officer, officiated the 2023 election of Chair.

Res. #2 Moved by D. Pickles
Seconded by C. Leahy

THAT in the event of a vote by ballot, Perry Sisson and Jamie Davidson be designated as scrutineers; and further that all election ballots be destroyed.

CARRIED

Authority Chair

C. Darling made three calls for nominations, noting no seconder was required.

Nominations: B. Chapman nominated Elizabeth Roy

Res. #3 Moved by T.D Marimpietri
 Seconded by C. Leahy

THAT nominations for the position of Authority Chair be closed.
CARRIED

E. Roy “accepts”.

E. Roy was declared Authority Chair for 2023 and conducted the remainder of the meeting.

Authority Vice-Chair

E. Roy made three calls for nominations.

Nominations: T. D. Marimpietri nominated Bob Chapman

Res. #4 Moved by R. Mulcahy
 Seconded by S. Yamada

THAT nominations for the position of Authority Vice-Chair be closed.
CARRIED

B. Chapman “accepts”.

B. Chapman was declared Authority Vice Chair for 2023.

SIGNING OFFICERS

Res. #5 Moved by R. Hooper
 Seconded by C. Leahy

THAT the Signing Officers of the Authority be any two of the following: The Chair, Vice-Chair, Chief Administrative Officer/Secretary-Treasurer, and Director of Corporate Services.
CARRIED

SOLICITORS

Central Lake Ontario Conservation Authority utilizes the services of six (6) legal firms:

- Borden Ladner Gervais – property tax and related matters
- Boychyn & Boychyn – real estate and property transactions
- Fogler, Rubinoff – land related matters – planning and regulation matters
- Gardiner, Roberts – land related matters – planning and regulation matters
- Hicks, Morley – employment and labour related matters
- Littler Canada - legal matters for personnel/human resources

Res. #6 Moved by B. Chapman
 Seconded by S. Elhajjeh

THAT the firms Borden Ladner Gervais, Toronto; Boychyn & Boychyn, Oshawa; Fogler Rubinoff, Toronto; Gardiner, Roberts, Toronto; Hicks Morley, Toronto; and Littler Canada be appointed Solicitors for the Authority, as required.
CARRIED

BORROWING BY-LAW

Res. #7 Moved by D. Pickles
Seconded by I. McDougall

THAT the Central Lake Ontario Conservation Authority's signing officers are hereby authorized on behalf of the Central Lake Ontario Conservation Authority to borrow from time to time, from the banking institution under agreement with the Central Lake Ontario Conservation Authority, up to \$1,000,000 to meet current expenditures until Provincial grants and/or Regional funding are received, with interest as may be determined by agreement between the bank and the Central Lake Ontario Conservation Authority.

CARRIED

CONSERVATION ONTARIO COUNCIL

Res. #8 Moved by B. Garrod
Seconded by R. Kerr

THAT the Chair be appointed as the Authority's representative on the Conservation Ontario Council. Alternative designates are the Vice-Chair and the Chief Administrative Officer.

CARRIED

ENFORCEMENT OFFICERS

- (i) Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06

Res. #9 Moved by M. Crawford
Seconded by R. Hooper

THAT L. Bulford, E. Cameron, D. Cheng, J. Hetherington, C. Jones, S. Nejad, P. Sisson be appointed Enforcement Officers under the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06.

CARRIED

ENFORCEMENT OFFICERS

- (ii) Conservation Areas Regulation #101/90

Res. #10 Moved by B. Chapman
Seconded by C. Leahy

THAT T. Backus, B. De Waal, H. Hirschfeld, D. Hope, J. Maas and A. Cooper be appointed Enforcement Officers under the Conservation Areas Regulation #101/92.

CARRIED

CORRESPONDENCE

- (1) Letter from the Ministry of Natural Resources & Forestry (Agenda pg. 7)
Re: Legislative and regulation changes affecting conservation authorities
- (2) Letter from the Ministry of Natural Resources & Forestry (Agenda pg. 10)
Re: Minister's direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees
- (3) Letter from C. Jones (CLOCA) to Watershed Planning Departments (Agenda pg. 26)
Re: Conservation Authority Legislative and Regulatory Changes (Bill 23)

Res. #11 Moved by C. Leahy
Seconded by R. Mulcahy

THAT the above correspondence items be received for information.

CARRIED

DIRECTOR, PLANNING & REGULATION

- (1) Staff Report #5811-23 (Agenda pg. 28)
Re: Permits Issued for Development, Interference with Wetlands, and Alteration to Shorelines and Watercourses – November 1 to December 31, 2022

Res. #12 Moved by S. Yamada
Seconded by C. Leahy

THAT Staff Report #5811-23 be received for information.
CARRIED

- (2) Staff Report #5815-23 (Agenda pg. 30)
Re: 2022 Timeline Report for Section 28 Applications

Res. #13 Moved by M. Crawford
Seconded by S. Elhajjeh

THAT Staff Report #5815-23 be received for information.
CARRIED

DIRECTOR, WATERSHED PLANNING & NATURAL HERITAGE - NONE

DIRECTOR, ENGINEERING AND FIELD OPERATIONS

- (1) Staff Report #5813-23 (Agenda pg. 33)
Re: Lynde Creek Floodplain Mapping

Res. #14 Moved by C. Leahy
Seconded by S. Yamada

THAT Staff Report 5813-23 be endorsed subject to funding approval through the Region of Durham
CARRIED

DIRECTOR, CORPORATE SERVICES

- (1) Staff Report #5817-23 (Agenda pg. 35)
Re: BDO Canada Audit of Financial Statements for the Year Ended December 31, 2022

Res. #15 Moved by I. McDougall
Seconded by D. Pickles

THAT the letter from Nigel A.C. Allen, BDO Dunwoody Canada LLP be received;
THAT the attached BDO publication, CAS 315R (revised) - Identifying and assessing risk of material misstatement for clients, be received for information;
THAT the attached BDO publication, Upcoming changes in Standards: Helping you understand the impact, be received for information; and
THAT Nigel A.C. Allen, BDO Dunwoody Canada, be advised that the Board of Directors is not aware of any matters related to increased risk, fraud, or errors on behalf of management processes.
CARRIED

CHIEF ADMINISTRATIVE OFFICER

(1) Staff Report #5812-23 (Agenda pg. 51)
Re: Common Memberships – Different Boards

Res. #16 Moved by B. Chapman
Seconded by C. Leahy

THAT the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Authority for 2023 be the Chair, Vice Chair, and members of the Central Lake Ontario Conservation Fund for 2023 and the Chair, Vice Chair, and members of the Central Lake Ontario Source Protection Authority for 2023.
CARRIED

(2) Staff Report #5814-23 (Agenda pg. 52)
Re: 2022 Annual Report & Strategic Plan Implementation

Res. #17 Moved by R. Hooper
Seconded by C. Leahy

THAT the Board of Directors endorse the 2022 Annual Report.
CARRIED

CONFIDENTIAL MATTERS

Res. #18 Moved by C. Leahy
Seconded by R. Mulcahy

THAT the meeting convenes “In Camera”.
CARRIED

Res. #19 Moved by B. Chapman
Seconded by S. Yamada

THAT the meeting reconvenes.
THAT the discussion of the “In Camera” session be received for information.
CARRIED


NEW AND UNFINISHED BUSINESS – None

ADJOURNMENT

Res. #21 Moved by R. Kerr
Seconded by C. Leahy

THAT the meeting adjourns.
CARRIED

The meeting adjourned at 5:22 p.m.


ELIZABETH ROY, CHAIR


CHRIS DARLING, CHIEF ADMINISTRATIVE OFFICER